

Athletics Facilities Summer Staff Job Description

Purpose of Position

The Athletic Facilities Summer Staff will assist DMC Activities and Operations by performing athletic groundskeeping and facility maintenance. This position serves DMC athletics programs by ensuring that all athletic facilities are well-maintained and prepared for practices and competitions. This position will work both independently and collaboratively alongside the Athletic Facilities Manager, DMC Operations, and other Athletic Facilities Summer Staff.

Position:

- Seasonal position for Summer 2026
- Approximately 25-35 hours per week. Work hours will be scheduled mornings, afternoons, and some evenings as needed based on the athletic event schedule.
- Hourly, At-will employee

Reports To: Athletic Facilities Manager

Qualifications:

- Minimum age 16.
- Must have a valid driver's license.
- Must be able to stand or walk for eight hours a day, frequent heavy lifting of 50 pounds, climbing, stooping, bending, kneeling, and reaching.
- Professing believer in Jesus Christ as Lord and Savior and committed to growing in a relationship with Him.
- In agreement with the Des Moines Christian School Statement of Faith.
- In agreement with the Des Moines Christian School Biblical Convictions for Christian Education.
- Regularly attends and is actively involved in a church that affirms historic Christian orthodoxy (doctrine, faith, teaching, practice), consistent with the DMC Statement of Faith, through that church's public creed, confession, core beliefs, or statement of faith.

Professional Profile:

- Demonstrated commitment to the mission of DMCS: *Equipping minds and nurturing hearts to impact the world for Christ.*
- Characterized by integrity and maintains confidentiality.
- Utilizes critical thinking and problem-solving skills.
- Reliable, punctual, and able to work in a fast-paced team environment.
- Demonstrates ability to work collaboratively with other departments.
- Demonstrates effective verbal and written communication skills.
- Provides responsive and positive support to students, families, and coworkers.

Responsibilities:

- Performance routine field maintenance on baseball/softball facilities, including but not limited to leveling, dragging, painting, repairs, etc.
- Assists in the field preparation for before and after practices and games.
- Assists in baseball and softball game day operations set-up and tear-down, including tickets, concessions, sound equipment, and other necessary items.
- Mows baseball and softball grass outfields in accordance with mowing schedule set by Athletic Facilities Manager.
- Coordinates weekly and monthly turf maintenance on synthetic field turf at Lions Field football/soccer complex.
- Operates equipment such as utility vehicles, field rakes, and lawn mowers to complete assigned tasks safely and efficiently.
- Supports the Athletic Facilities Manager with other projects and general maintenance tasks throughout DMC's indoor and outdoor athletic facilities.

