



## **Job Description: Assistant Athletic Coach**

### **Purpose of Position**

Assistant Coaches are responsible for fulfilling the mission of Des Moines Christian School by equipping the minds and nurturing the hearts of student athletes through their physical, emotional, mental, and spiritual development. This position supports the Head Coach in the implementation of sport specific fundamentals and content area that is appropriate for the grade level being coached.

### **Position:**

- Part-time
- Seasonal- According to sports season
- Stipend Pay

**Reports To:** Head Coach / Head of Activities

**Evaluated By:** Head Coach / Head of Activities

**Direct Reports:** None

### **Qualifications:**

- High School diploma or equivalent, preferred.
- Holds coaching authorization with the State of Iowa or is able to obtain. (Must hold valid authorization prior to working with student/athletes or being hired by DMCS)
- Ability to lift 30 lbs.
- In agreement with the Des Moines Christian School (DMCS) Statement of Faith. Active member/regular attendee of Bible believing church and committed to growth in their personal relationship with Jesus Christ.

### **Professional Profile:**

- Demonstrated commitment to the mission of DMCS: *Equipping minds and nurturing hearts to impact the world for Christ.*
- Characterized with integrity and maintains confidentiality
- Utilizes critical thinking and problem-solving skills.
- Ability to work with diverse groups, including teachers, students, administrators, and parents.
- Demonstrates consistent spiritual leadership.
- Attends coaching clinics that would be beneficial to the sport.
- Maintains effective communication with athletes, parents, and administration.
- Upholds to school policies regarding student eligibility and/or code of conduct violations.
- Ability to maintain standards within the specific sport as outlined by the State of Iowa.

### **Responsibilities:**

- Assists the Head Coach (HC) in all phases of their specific athletic program.
- Works cooperatively with coaching staff in decision making/problem solving and is supportive of decisions made by the HC.
- Develops trusting, productive relationships with students in order to create a safe, positive, and productive team environment.
- Assists in developing athletes physically, emotionally, mentally, and spiritually.
- Communicates effectively with players, parents, administration, and the community.
- Assists HC with program purchases and equipments needs.
- Coordinates with coaching staff and facilities team in the proper care and management of facilities and equipment.
- Adheres to the policies and practices outlined in the DMC Coaches Handbook.
- All other duties as assigned by the HC or Head of Activities.